



JOB DESCRIPTION & PERSON SPECIFICATION

JOB TITLE: Research Assistant	DEPARTMENT: Faculty of Computing & Engineering Sciences
POSITION REPORTS TO: Co-PI	
MAJOR JOB RESPONSIBILITIES	
<ol style="list-style-type: none">1. Helps in conduction of literature review by continually updating knowledge and understanding in the field2. Helps in collection and analysis of data3. Provide ready access to all experimental data for the Co-PI /Research Associate4. Contribute to the production of research reports and publications5. Request or acquire equipment or supplies necessary for the project6. Manage and respond to project related email7. Assist with supervising undergraduate student projects8. Perform other duties as assigned.	
<u>PERSON SPECIFICATION</u>	
<p>(1) Academic Qualification Required BS/BE Computer Science/Mechatronics or relevant field from an HEC recognized University</p> <p>(2) Specific Job-related Skills Required</p> <ol style="list-style-type: none">i. Analytical Skillsii. Interpersonal Skillsiii. Problem-Solving Skilliv. Ability to organize the work and meet the deadlines <p>(3) Specific Job-related Traits & Behaviours Required</p> <ol style="list-style-type: none">i. Initiative taking and ability to work independentlyii. Cooperation and Coordination	